



## **Marc LeFebvre's Recommended LevelUp CFA® Study Plan**

**Use this checklist to set up an efficient study plan to help you pass all of your CFA® exams.**

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To develop YOUR personalized study plan, consider the following checklist:

- Set up your study space.** You want to study in a well-lit environment with minimal distractions. Put your phone away...it is the devil. Buy reams of paper to practice problems and boxes of your favorite pens that you will use - up to, and including on, exam day.
- Block out your time.** Daily, weekly, monthly, weekends included. Stick to it. Typically two weeknights for 3-4 hours and one solid weekend day. If you can review during lunches at work or downtime all the better. Target 20-25 hours per week until the exam. Build time for watching Videos, and for taking a Bootcamp.
- Share your plan** with your family or roommate(s) so they can support you and be "on-board" with your plan.
- According to the CFA® Institute, CFA® exams test the "knowledge, skills, and abilities that you should be able to apply after completing a reading and all associated exercises and problems." **Work CFA® problems** first and foremost, and work them multitudes of times between now and the exam date.
- Learn it, absorb it, practice it.** Test yourself, learn what you don't know, absorb, practice. Verbally repeat back to yourself what you learned, verbally teach yourself.
- Use memory techniques.** Figure out what memory techniques work for you! Mnemonics, color coding, notations all help with memory recall. **Build your memory palace.**

- ☐ Use the **CFA® candidate curriculum** as it will support your learning process and keep adding new knowledge to your notes all along the way to June.
- ☐ **Use your approved** calculator so you are an expert on exam day! Replace the batteries now and make sure your settings are the way you want them. Buy a back-up calculator and become familiar with using both.
- ☐ Do all the **CFA® suggested questions over and over**. You want to get to the point where you can recognize CFA® problems, solve and execute the solutions quickly. This leaves you time to tackle any curve ball questions on exam day.
- ☐ **Stay motivated**. Focus on the why – why do you want your CFA® designation? Why do you want to pass this specific exam?
- ☐ **Stay healthy**. Eat healthy food, stay regular with sleep patterns, and if you exercise stay with it. Fuel, rest and relax is all part of the success equation.
- ☐ Always **keep a bottle of water** next to you while you are studying. It is easier to focus when you are HEALTHY.
- ☐ **Let me know how I can help** – and where your sticking points lie.
- ☐ Lastly, sign up for your **LevelUp JumpStart Videos** and **LevelUp Bootcamps** to review all of your material before the CFA® Exam.

**With LevelUp - Make it One & Done®!**

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